

## **Administrative Staff Mobility 2020 transCampus-Exchange with TU Dresden**

### **What's it about?**

The transCampus initiative is a unique partnership between two of Europe's leading academic institutions, King's College London and Technische Universität Dresden. In order to strengthen and expand our collaboration, we offer financial support for **administrative staff visits to Dresden**.

We look forward to your idea on how to further shape the partnership by sharing expertise, connecting crucial administrative structures, or developing joint projects in your area.

Financial support will be available for **time periods** from **15 days** up to **6 months**.

### **Possible aims of a proposed stay abroad:**

- Exploration and initiation of joint projects within the transCampus, e.g. in research support, fundraising, student & staff exchange, curriculum development, etc.
- networking with facilities of our partner-university
- professional and cultural exchange on administrative level, e.g. via job shadowing

### **Who is eligible?**

- Administrative staff employed at King's College London

### **How much funding will I get?**

**EUR 89** per day for up to 22 days **or**

**EUR 2000** per month to cover living expenses (from the second month, EUR 67 per day or EUR 2000 per month) **plus**

**EUR 125** once for travel costs

### **How to apply:**

We are looking forward to your application **till 6 December 2019**. Please submit your application with the following documents **via e-mail to [felix.klee@tu-dresden.de](mailto:felix.klee@tu-dresden.de)**:

- Letter of motivation/project outline (short description of your current position, proposed outcomes, expected benefit from the stay, proposed schedule for the planned stay, previous connections to the visited facility)
- Declaration of consent signed by your Supervisor
- Letter of invitation of the corresponding partner at TU Dresden

### **Please direct your questions and proposals to:**

Mr. Felix Klee

transCampus Office at TU Dresden

[felix.klee@tu-dresden.de](mailto:felix.klee@tu-dresden.de)

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